



# BOWMANsystems™

## ART Standard Reports

### Reporting Your Data Has Never Been Easier

Bowman Systems is proud to introduce the Standard Report Library for the Advanced Reporting Tool. Combining the power of Business Objects with the convenience of pre-formatted reports, the Standard Report Library offers forms that save you time and meet your needs.

#### System Administrators

With just a few mouse clicks & keystrokes, System Administrators can generate reports on key system measures, including: Provider and User Activity, Number of Clients Added to the System, License Allocation, Data Quality, and more. The Advanced Reporting Tool automatically adds attractive graphics, informative charts & tables, and extensive details in text. Helpful documentation is available to guide users through reports, explaining the data and also offering suggestions on when & how often reports should be run. And if a standard report does not quite suit your needs, the Advanced Reporting Tool allows you to further customize every report through its point-and-click user interface.

When you choose to purchase a report it will be installed on your site and linked to your data, immediately ready for use. The report can also be duplicated and shared with all users holding an ART license (Viewer or Ad hoc) and they will be able to generate the report on-demand, with no additional programming required.

#### Agency Administrators and Case Managers

All standard reports can be customized so there is never a need to build a report from scratch. Numerous reports are available and come with full documentation. Just to mention a few:

- » Data Completeness Percentages for All Required Fields in the APR
- » Data Completeness Percentages for the Universal Data Elements
- » Shelter Utilization Statistics
- » Shelter Reports
- » Current Clients Lists (including demographic profiles)

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#### Additional Features

##### Quick

The reports have been specifically designed to meet the most common reporting needs of ServicePoint users. They come with full documentation and can be implemented immediately.

##### Easy

The ease-of-use and interface prompts of every standard ServicePoint report have been carried over to the ART reports. And, as with all ART reports, the output can be saved to a spreadsheet or a PDF, making it even easier to print and share results.

##### Crisp

Users can select from a suite of visual design objects (charts, pies, matrices) or they can design their own. Colorful graphics and informative text offer multiple modes of insight into the data.

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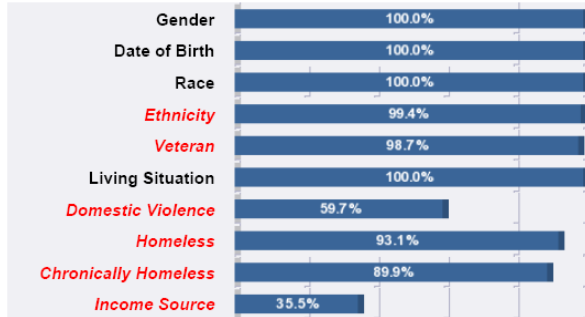
Whether you like to design your own reports or would rather have someone else do it for you, Bowman Systems has you covered. The Standard Report Library can meet your needs as-is or you can build custom applications based on the existing content. Fully-documented and immediately available for use, the reports give you the power of the Advanced Reporting Tool while virtually eliminating the learning curve. Simply point, click, and go. With ServicePoint, the Advanced Reporting Tool, and the Standard Report Library, you'll have everything you need to manage your system, your agency, and your caseload.

For more information on the Standard Report Library, contact Bowman Systems at 888.580.3831x1 or [ART\\_Reports@BowmanSystems.com](mailto:ART_Reports@BowmanSystems.com). For a complete list of Standard Reports currently available for purchase, visit our website at <http://www.BowmanSystems.com/ARTreports.html>.

# ART Standard Report #201: HUD-40118 Annual Progress Report (APR): Data Completeness Report

## Preliminary Purchase Information

This ART Report lists multiple system-wide percentages of completion for required data elements included in the required HUD-40118 APR, and this ART Report consists of three sets of data: (1) demographic information of clients served, (2) the Entry/Exit information, and (3) the income-related information. This report provides information on the completeness of information stored in your database, and does **NOT** assess the accuracy of the data entered into the ServicePoint system.



APR Data Elements	% Completed	Fields Containing Data
Gender	100.0%	159 / 159
Date of Birth	100.0%	159 / 159
Race	100.0%	159 / 159
Secondary Race	8.2%	13 / 159
Ethnicity	99.4%	158 / 159
Veteran	98.7%	157 / 159
Living Situation	100.0%	159 / 159

Diagram 1 – Screenshot of Tab A: Summary Section

## HUD - 40118 APR: Data Completeness Report Demographic Detail

Reporting Period: 7/1/06 -- 6/30/07

Provider(s) Included in this Report:

FCA - Pike Street Emergency Lodging Program(2804)

Age Status	Client ID	Gender	DOB	Primary Race	Secondary Race (if provided)	Ethnicity	# Null Fields	Entry Exit Entry Date
Adult	119,643	Female	3/19/79	White (HUD)	Null	Other (Non-Hispanic/Latino)	0.01	7/5/06
Adult	173,949	Male	6/23/76	White (HUD)	Null	Other (Non-Hispanic/Latino)	0.01	7/5/06
Adult	48,999	Female	4/5/77	White (HUD)	Null	Other (Non-Hispanic/Latino)	0.01	7/6/06
Adult	147,344	Female	4/22/82	White (HUD)	Null	Other (Non-Hispanic/Latino)	0.01	7/6/06
Adult	68,461	Male	11/4/52	Black or African American (HUD)	Null	Other (Non-Hispanic/Latino)	0.01	7/7/06

Diagram 2 – Screenshot of Tab B: Demographic Details Section

Age Status	DOB	Client ID	Military Veteran?	Type of Living Situation	Domestic Violence Victim?	Homeless?	Chronically Homeless?	Disability Type	Disability Start Date	Disability End Date	# Null Fields	Entry Exit Entry Date
Adult	4/22/82	147,344	No (HUD)	Rental House/Apartment (HUD)	NULL	No	NULL	Null	Null	Null	2.03	7/6/06
Adult	1/5/57	143,214	NULL	Rental House/Apartment (HUD)	NULL	Yes	No	Null	Null	Null	2.03	7/17/06
Adult	3/19/79	119,643	No (HUD)	Other (HUD)	Yes	Yes	NULL	Null	Null	Null	1.03	7/5/06

Diagram 3 – Screenshot of Tab C: Entry/Exit Details Section

### (1) Exits During Report Period

Age Status	DOB	Client ID	Income Source	Last 30 Day Income at Entry	Last 30 Day Income at Exit	Income Start Date	Income End Date	# Null Fields	Entry Exit Entry Date	Entry Exit Exit Date
Adult	6/8/52	189,040	NULL	Null	Null	Null	Null	1.03	10/6/06	10/8/06
Adult	11/4/52	68,461	SSDI (HUD)	\$586.00	\$586.00	5/5/03	Null	0.01	7/7/06	7/13/06
Adult	9/20/57	167,163	NULL	Null	Null	Null	Null	1.03	10/20/06	11/9/06

Diagram 4 – Screenshot of Tab D: Entry/Exit Income Details Section

This HUD-40118 APR: Data Completeness Report is meant to be used by ServicePoint System Administrators in conjunction with the ServicePoint HUD-40118 Annual Progress Report (APR), and should be run once per month to check that system data is as up-to-date as possible. The HUD-40118 APR: Data Completeness Report can be obtained by submitting a request to Bowman Systems staff ([ART\\_Reports@BowmanSystems.com](mailto:ART_Reports@BowmanSystems.com)).